

Minutes of the Burford Town Council meeting held in the Council Chamber 3 May 2017 at 7.00pm

Present: Cllr J White, Mayor. Cllr J Tunnel-Westmacott Deputy Mayor, Cllr D Cohen, Cllr S Lofthouse, Cllr D Cotterill, Cllr P Bush, Cllr M Taubenheim, Cllr N Mills, Maggie Andrews - Town Clerk. John Yeatman – Treasurer. Mr N Field-Johnson. One member of the public.

Richard Ladenburg ALP architects.

1. MINUTES. Resolved: That the minutes of the Council meeting 5 April 2017 be approved as a correct record and signed by the Chairman.

2. MATTERS ARISING.

Trees Lower High Street. Richard Ladenburg presented a case for not planting a tree outside 22 Lower High Street. The resident of that address was asked to provide evidence that the new planting scheme would not work. After listening to the argument and Councillor's comments it was proposed that we reverse our initial decision and seek an amendment of the planting licence, from OCC. The resolve was not to plant outside number 22.

3. APOLOGIES FOR ABSENCE Cllr Brown.

4. OTHER MATTERS FOR DISCUSSION.

National Parks. SWOT analysis of a Cotswold National Park proposal has been circulated to Council. It was suggested Councillors peruse the paper and discuss at next month's meeting.

Cole's Field. At stage 3 in July we will be able to make our views known.

Licencing Act. St John the Baptist Church application for a New Premises Licence for the Warwick Hall. Council had no objection.

5. ELECTION OF MAYOR & DEPUTY MAYOR.

The Mayor Cllr John White agreed to stand for another year in office. Cllr Bush proposed this appointment and Cllr Lofthouse seconded it. All were in agreement.

The Deputy Mayor Cllr Jane Tunnell Westmacott also agreed to stand for another year. Cllr Cohen proposed the appointment and Cllr Temple-Bruce seconded the motion. All were in agreement.

6. DISCLOSURE OF INTERESTS

The following Councillors declared a personal interest because they represent the Council as Chairmen of the following committees:-

Cllr White – Chairman of Traffic Committee. He also declared an interest because he received a cheque for £600 being his half yearly allowance.

Cllr Taubenheim – Chairman of the Pavilion committee.

Cllr Tunnell-Westmacott – Cemetery & Environment.

7. TREASURERS REPORT.

John Yeatman circulated BTC's accounts and supporting notes for the annual return. Slight amendments were made to include CCTV in the assets section.

Then Council considered the Annual Governance Statement and approved section 1.

The Council considered the Accounting Statements and approved section 2.

The Financial Officer stated that the Internal Audit had been completed by Mr F Triggs on 28 April 2017 and no problems were found.

Council Tax Business Rates. The valuation for the Cemetery has increased by 460% and triggered the removal of small Business Relief on the Tolsey.

The Financial Officer is attempting to sort this out.

Insurance renewal is due in June with AON. We need to ensure that all items are covered since Regalia has been removed and CCTV needs to be added.

The Financial Officer will send the asset register to AON.

The VAT recovery is near completion and a request for £4631.32 will be submitted shortly.

Payments for approval:-

Council account:-

Mrs Andrews	845. 45
Inland Revenue	508. 74
J Yeatman	429. 60
Nest Pension (D/D)	16. 31
Mr & Mrs K Dadge	97. 50
David Buckland	1215. 05
Petty Cash	40. 00
Talkingoutloud website	25. 00
Warwick Hall hire AGM	33. 00
BT business	115. 96
A K Timms	54. 92
Mayors half yearly allowance	600. 00
Ivor Lavers repointing work to Tolsey	50. 00
Burford Festival children's party sponsor	200. 00
Allan Read management AGM (invoice to follow)	
BT broadband	134. 40
AON Insurance	3545.43
Frank Triggs – audit	60. 00

The above were passed for payment.

8. MAYOR'S REPORT

Cllr White reported that he had attended the Fire Station's Charity Walk launch together with Cllrs Cohen, Lofthouse, Cotterill & Temple-Bruce. He has also attended several meetings concerning Cole's Field.

8. WODC REPORT Cllr D Cotterill

Cllr Cotterill reported that the annual council reconfirmed everyone in their existing committee positions and election fever has taken over so there is little to report.

The Local Plan 2031 begins its Stage 2 examination this month which will deal with policy issues and numbers. Stage 3 dealing with individual sites begins in July and the questions pertaining to sites have been published on the WODC website.

9. OCC REPORT Cllr N Owen

No report.

10. CORRESPONDENCE

None.

11. COMMITTEE REPORTS

Planning.

17/00961/S73. Variation of condition 2 of 16/01980/HHD. To allow garage as a play room. Two storey extension, single storey rear extension and internal modifications. No objection.

17/01008/FUL. 17/01009/LBC. Priory Tea Rooms 35 High Street. Single storey rear extension to form 2 letting rooms. Demolish small wc block. En suites with all newly formed rooms. No objection.

17/00953/LBC. 17/00952/FUL. 111 High Street. Proposed exterior compressor unit and internal alterations.

No objection.

Burford Golf Club. There is a possible development of the Golf Course. The Mayor will write to them asking for clarification on the matter.

It has been noted that a small wooden door has been installed at Burford House Hotel. Cllr Cotterill will investigate further since no planning application has been received.

Recreation Ground/Pavilion

Festival Parking. After discussion Council were in agreement that Festival parking be allowed on the Recreation Ground with the proviso that good stewarding is available and that Thames Valley Police are kept informed so that traffic does not clog up Tanners Lane.

Top soil is to be applied to the play area.

Pavilion. After discussion Council decided to let the pavilion for children's parties only. It was suggested the Pavilion could be let out for commercial use. Council were not in favour.

Environment & Cemetery

Thanks were noted to Cllrs Tunnell & Taubenheim and a member of the public for carrying out a working party to clear the paths of debris. Council still appeal to all businesses to maintain their own frontages, the Golden Pheasant in particular. Cllr Taubeheim will visit the premises and ask the proprietor to do so.

The Cemetery is in very good order.

Traffic.

The controversy over white and yellow lines in Guildenford is ongoing - there has been no progress to date.

Car Park overflow. Councillor Mills is negotiating with WODC so that an overflow parking area can be arranged especially for the Festival and Tourist season. Cllrs Mills and Cotterill will draw up plans.

12. ANY OTHER BUSINESS

It was noted that some Traffic Wardens are being heavy handed issuing tickets for very minor offences.

The white sign advertising the Warwick Hall café on the wall of the Boarding school needs removing since other signs are now in place.

Several street lamps are not working – the Clerk will report the matter to OCC. White lining has been completed on the main roundabout however, it was noted that the only two roundabouts on the A40 up to Oxford that are not signed with 30mph are the Burford and Windmill roundabouts. The Clerk will contact James Wright at OCC. The Tolsey trading area is in need of cleaning. Cllr Taubenheim agreed to carry this out. He was thanked for tending the garden at the back of the Tolsey and for pressure washing the pathway areas at this site.

Thanks were noted to David Buckland for strimming back the top of Tanners Lane/A40 junction. Although this is not within his job description, OCC are not very quick to respond to our requests.

Jack Buckland will begin a week's work experience at the Tolsey during opening hours, and then assist the Lengthman during other days.

The Mayor thanked Councillors for their input at the AGM adding there was good debate.

13. CHARITY MATTERS.

None.