

**Minutes of the Burford Town Council meeting held in the Council
Chamber 7 December 2016 at 7.00pm**

Present: Cllr J White, Mayor. Cllr J Tunnel-Westmacott Deputy Mayor, Cllr M Taubenheim, Cllr D Cohen, Cllr S Lofthouse, Cllr A Temple-Bruce, Cllr P Bush, Cllr N Mills, Cllr D Cotterill, Cllr N Owen – OCC, Maggie Andrews - Town Clerk. John Yeatman – Treasurer. Mr N Field-Johnson. Four members of the public.

At the commencement of the meeting two representatives from Turley Co attended to brief the Council on a proposed development of up to 85 new family homes on land east of Burford. A stakeholder preview session is arranged at the Warwick Hall on 13 December between 2-3pm. A public exhibition will follow on the same day, same venue between 3-7.30pm.

1. MINUTES. Resolved: That the minutes of the Council meeting held on 2 November 2016 be approved as a correct record and signed by the Chairman.

2. MATTERS ARISING. None

3. APOLIGIES FOR ABSENCE

Cllr D Walker, Cllr I Brown.

4. OTHER MATTERS FOR DISCUSSION.

Approval of papers regarding Cole's Field and the proposed development. Draft documents on both Coles Field and WODC's draft local plan 2031 were circulated for approval. These were accepted by Council and will be circulated to all houses in Burford. CCTV Code of practice. This includes the use of the CCTV system in Burford, procedural and administrative issues, security control of images, data protection, disclosure and freedom of information. Council duly accepted the code of practice.,

5. DISCLOSURE OF INTERESTS

The following Councillors declared a personal interest because they represent the Council as Chairmen of the following committees:-

Cllr White – Chairman of Traffic Committee.

Cllr Tunnell-Westmacott – Cemetery & Environment.

Cllr M Taubenheim – Chairman of the Pavilion.

Cllr D Walker – Chairman of Planning

Cllr Tunnell received a payment of £450 being catering costs for the civic service and reception.

Cllr Cotterill received payment of £197 being payment for printing costs of service sheets for the civic event.

Cllr Cohen received payment of £31.30 being the purchase of table covers for the civic reception.

6. TREASURERS REPORT.

The Treasurer has organized online banking arrangements:- a log book for two signatories to authorize any online transaction prior to it being done.

Draft budget sheets were presented highlighting the areas which the Council will now be responsible for paying, where previously these were paid for by OCC, this obviously leads to a precept increase.

The lengthmans grant has been reduced as has the grass cutting contract.

The precept for 2017/18 will increase by 17.6%, band D increase 19%. Reduction in OCC agency payments and spending on OCC offload work accounts for 82% of this increase. Precept required is £70978.37.

Cllr Cohen proposed that the budget be accepted, this was seconded by Cllr Bush. All in favour.

Payments for approval:-

Council account:

Mrs Andrews	842. 80
Inland Revenue	404. 69
J Yeatman	276. 80
Nest Pension (D/D)	13. 10
Mr & Mrs K Dadge	97. 50
David Buckland	1083.36
Petty Cash	100. 00
Ricoh UK	74. 67
SSE Rec £66.17. Office £297.26	363. 43
Viking Office	94. 56
Lantec CCTV	9993.60
A K Timms	255. 30
Bruern Farm Christmas tree	192. 00
Talkingoutloud website & civic services	50. 00
David Cohen	31. 30
Volunteer Link-up donation	50. 00
Derek Cotterill	197. 00
Jane Tunnell	450. 00

The above were passed for payment.

7. MAYOR'S REPORT

Cllr White said the flyers regarding Coles Field will be delivered early next week.

Councillors approved the printing costs of approx £200.

He reported that the Civic Carol Service was the best yet, with an outstanding address by Rev. Rob Wainright, Curate.

Cllr White attended the switching on of the Christmas lights, the Museum's AGM and a Neighbourhood Action Group (NAG) meeting.

8. WODC REPORT Cllr D Cotterill

The WODC local plan 2031 is on the WODC website for public consultation until 23 December 2016.

Major Housing schemes allowed at appeal in 2016 total 737 dwellings. They are:-
Long Hanborough 169, Eynsham 13, Milton 62, Eynsham Nursery & Garden centre 77,
Land at Burford Road/Downs Road Witney 270, New Yatt Road North Leigh 76,

Nethercote Road Tackley, 70.

Major housing appeals not yet determined, 239 dwellings, they are:-

Land west of Shilton Road Burford, 91 dwellings & care provision, Pinsley Farm Long Hanborough, 120, Kilkenny Lane Brize Norton 28.

Major housing schemes refused at appeal in 2016 total circa 306 dwellings, they are:-

Station Road Eynsham 49, Fruitlands Eynsham 21, Downs Rd Witney circa 50, Minster Lovell 2 separate appeals of 74 and 68, Astall House Witney, 44.

The overall message is that an adopted Local Plan is critical and a higher build rate is essential so that WODC can demonstrate a 5 year land supply. Although 660 houses per annum is the stated build rate required it is nearer 1,000 per annum due to the current backlog which has accumulated.

9. OCC REPORT Cllr N Owen

Regional agency to improve adoption services.

OCC is developing plans to transform its adoption services by joining forces with neighbouring councils. The aim is to create a Regional Adoption Agency (RAA) for the Thames Valley to improve outcomes for both children and adopters – including the ability to match children with families more quickly. The Government has advised that a grant of £300K will be made available to help set up the new service.

Shared Lives Service

Families across Oxfordshire who choose to share their lives and homes with adults in need of social care have been given high praise by inspectors. The Care Quality Commission inspected the service in early October in Oxfordshire, which is managed by OCC. There were five key measures in the judging; whether the service was safe, effective, caring, responsive and well-led and inspectors spoke to the county council, shared lives families/households and those receiving care. In every single category the CQC rated the Oxfordshire Shared Lives service as ‘good.’ Training and vetting is undertaken very carefully before people/families qualify to become approved in the shared lives scheme.

Oxford Transport Charging Scheme Study

A study is to be carried out to look at ways in which an ambitious package of transport measures for Oxford could be funded. OCC’s cabinet has approved a report which give the go ahead for work to begin on the outline business case for a workplace parking levy scheme and investigate the opportunities for a congestion charging scheme –the first step in a process that will be kept under review and consulted widely before any final decisions are taken.

Oxford to Cambridge Expressway.

Plans to improve connectivity between Oxfordshire and Cambridgeshire have been in development for several years. The focus is an ‘Expressway – motorway-standard road – that would run east-west across part of southern England, linking the A34 first to the M40 and then on to the M1. The plans received a boost in the recent ‘Autumn Statement’. This initiative is driven by central Government and OCC will have only consultee status.

10. CORRESPONDENCE

Thank you letters have been received from CAB and Volunteer Link-up for the donations we sent.

Correspondence has been received regarding the Trim trail proposal for the Recreation ground. An in house meeting will be arranged in 2017.

11. COMMITTEE REPORTS

Planning.

The following were discussed:-

16/03777/LBC. The Old Courthouse. Alterations & erection of single storey and two storey rear extensions. No objection.

16/03707/HHD. Mullenders, Swan Lane. Replacement of existing garden store with garden rom. No objection.

16/03758/HHD. Signet Hill, 2 Greystone Cottages. Single storey flat roof rear extension. No objection.

16/04017/LBC. 158 The Hill. Insertion of doorway into side of existing bay window. No objection.

Recreation Ground/Pavilion

No reports.

Environment & Cemetery

Cllr Tunnell-Westmacott reported several potholes around the town.

Apart from leaf clearing, there were no issues to report regarding the Cemetery.

Traffic.

The parking survey shows the car park with an 100% occupancy, and 98% street parking, however WODC has no obligation to provide extra car parking.

Cllr Mills agreed to put together the Councils comments which will be sent to WODC.

12. ANY OTHER BUSINESS

A letter of congratulations will be sent to the Chamber of Trade for the Christmas lighting scheme

It was noted that there was an extremely good turnout of the public and representatives on Remembrance Sunday at the War Memorial.

13. CHARITY MATTERS.

Mr Rudge will be trading under the Tolsey for the month of December selling lamps.